

## **PROJECT ARRANGEMENT**

### **Between the Department of Energy of the United States of America and the Ministry of Health of Belarus for Support of the U.S. - Belarus Thyroid Study**

#### **Purpose:**

The purpose of the Project Arrangement is to establish the framework for the receipt, distribution, and accountability of funds to be provided by the U.S. Department of Energy (hereafter referred to as DOE) to the Ministry of Health of Belarus (hereafter referred to as the Ministry) in support of research activities carried out in accordance with the "Letter Arrangement for Continuing Cooperation on the Implementation of the Scientific Protocol for the Study of Thyroid Cancer and Other Thyroid Disease in Belarus Following the Chernobyl Accident," which was signed in Washington, D.C., on May 26, 1994.

This new Arrangement is to permit the completion of work initiated on the previous Arrangement for the period March 20, 1996 through March 19, 1997.

The work/milestones to be done under this Arrangement are detailed in Annex I to the March 20, 1996, Arrangement. The format for financial reporting requirements are described in Annex II March 20, 1996, Arrangement. The project will be referred to as the BelAm Thyroid Study.

#### **Parties:**

The responsible parties will be the Director, Office of International Health Programs, DOE, and the Deputy Minister of Health of Belarus in charge of Chernobyl Affairs, Ministry of Health, Belarus.

#### **Scope:**

The scope of the arrangement pertains only to those funds transferred directly by the DOE to the Ministry for the purpose of support and services for activities directly related to the BelAm Thyroid Study.

#### **Areas of Agreement:**

1. DOE will provide to the Ministry, U.S. funds to be allocated, distributed, and used solely for the development and implementation of the BelAm Thyroid Study.

2. Both parties agree that the Government of Belarus will continue to provide salary support for personnel working on the study upon signing of this agreement.
3. DOE already has contributed \$20,000 for the first quarter of work completed. Three more payments of \$20,000 for a total of \$60,000 remain. The National Cancer Institute (NCI) already has approved the milestones in Annex I for the second quarter. With the signing of this document, the second transfer of U.S. funds will be initiated in the amount of \$20,000, leaving a balance of \$40,000. The third and fourth transfers of \$20,000 each will be made at quarterly intervals when DOE has received:
  - An appropriate expenditure report for the previous funding period using the format specified in Annex II;
  - The milestones accomplished in the previous funding period as specified in Annex I;
  - Updated milestones covering the next funding period;
  - An invoice from the Ministry describing the number of person months anticipated to accomplish the updated milestones for the next funding period; and
  - The following bank account information for the wire transfer of funds:
    1. U.S. Bank Name
    2. U.S. Bank Account Number
    3. SWIFT
    4. Bank Street Address
    5. Bank City, Country, and Zip Code
    6. Beneficiary's Name
    7. Beneficiary's Bank Name
    8. Beneficiary's Account Number
    9. Name and Passport Number of Person Authorized to Retrieve the Funds
4. U.S. funds will be allocated in the following manner:
  - Up to ten (10) percent of the total of all DOE funds shall be used for administrative or indirect costs directly related to the BelAm Thyroid Study; and
  - The remainder of the funds shall be allocated for supplementary personnel support. Personnel support is understood to include primarily direct salary supplementation allocated to individual project personnel based on the percent effort each spends on the BelAm Thyroid Study and their professional duties in the study. Funds will be allocated in two categories: support personnel will be paid between \$50 to \$250 per month,

depending upon the level of responsibility; and professional staff will be paid between \$100 to \$500 per month, depending on the level of responsibility.

5. U.S. funds will be transferred directly to the Ministry of Health, Belarus. They will not be subject to taxes, duties, or other handling or administrative charges beyond modest bank transfer fees.
6. Reports are to be sent to the DOE Office of International Health Programs with copies sent to NCI.

#### **Site Visits:**

At the mutual convenience of both parties, DOE staff may visit Belarus to meet with scientists to learn about the progress of the BelAm Thyroid Study.

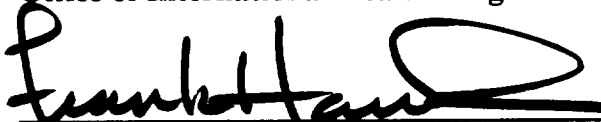
#### **General Provisions:**

Cooperation under this Arrangement will be in accordance with the laws and regulations under which each party operates. Funds shall be provided subject to the availability of appropriated funds and to the mutual consent of the two parties. Both parties agree to keep each other informed about any developments that may impact the implementation of this project.

#### **Entry into Force and Terminations:**

This Project Arrangement is subject to the availability of DOE funds, and shall enter into force upon signing by both parties and remain in force for one (1) year. This Arrangement may be amended at any time by mutual consent of the parties. This Arrangement may be terminated by either party upon ninety (90) days written notice to the other party.

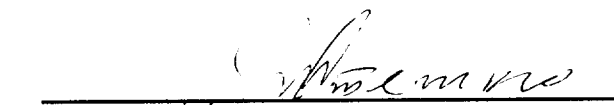
**For the U.S. Department of Energy  
Office of International Health Programs**



Frank Hawkins, Director

Date: 6/10/97

**For the Ministry of Health of Belarus**



V. Stezshko, Director

Date: 17 06 97